



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, December 13, 2022
6:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson
 Georganne Syler, Vice Chairperson
 William Lewis, Secretary
 Diane Howard

Staff:

Director Jane Wernsman
 Assistant Director Autumn Grim
 Environmental Health Supervisor Amy Morris

Absent:

Eric Becking

Agenda	Discussion	Tasks/Conclusion	Responsibility
Call to order	Dr. John Freeze, Chairperson, called the meeting to order at 6:00 p.m.		
Approval of minutes	A request for a motion to approve the minutes from the November 29, 2022 Board Meeting was made.	Billy Lewis made the motion, seconded by Georganne Syler, motion passed	Filed with the minutes
Financial Report	Director Jane Wernsman presented the Accountants Fiscal Report for November 2022.		Filed with the minutes
Ratification of Expenditures	Director Jane Wernsman presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period November 1 – November 30, 2022. A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period November 1 – November 30, 2022 and to add the following accounts to the automatic payment method: Big River Telephone Company, City of Cape Girardeau accounts, DMI Solutions, Language Line Services, MO Dept of Health and Senior Services (Vital Records), and Principal Insurance Company.	Georganne Syler made the motion, seconded by Billy Lewis, motion passed	Filed with the minutes
Monthly Services Report	The monthly services report was reviewed.		
Communicable Disease Report	Assistant Director Autumn Grim presented the monthly communicable disease report.		

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Environmental Health Report	Environmental Health Supervisor Amy Morris presented the monthly environmental health report.		
FY2023 Budget	Director Jane Wernsman provided the Board with the FY2023 Budget (January 1, 2023 – December 31, 2023). A request for a motion to approve the FY2023 Budget (January 1 – December 31, 2023) as presented except for the Salary, FICA, and LAGERS line items. The Salary, FICA, and LAGERS line items are deferred for further discussion in Closed Session.	Georganne Syler made the motion, seconded by Billy Lewis, motion passed unanimously	
Public Comments	The Board received comments from the public.		
Next Meeting	Next Board meeting is January 24th at 4:00 p.m. at the Cape County Public Health Center.		
Closed Session	A request for a motion to move into Closed Session pursuant to section 610.021 RSMO for the specific issues related to: (1) the hiring, firing, disciplining, or promotion of personnel of a public government body Chairperson John Freeze conducted the roll call vote with the following results: Georganne Syler: Yes Billy Lewis: Yes Diane Howard: Yes John Freeze: Yes	Diane Howard made the motion, seconded by Georganne Syler, motion passed The board moved into closed session at 6:26 p.m. A voting action was taken	
Open Session	Open session resumed at 7:33 p.m.		
Adjournment	There being no further business, a motion was made to adjourn.	Billy Lewis made the motion, seconded by Georganne Syler, motion passed	
Meeting adjourned at: 7:35 p.m.			

Submitted by:



William Lewis, Secretary – Treasurer
Cape Girardeau County Public Health Center
Board of Trustees

Date:

24 Jan 23