



Cape Girardeau County Public Health Center
Board Meeting Minutes
July 23, 2024
12:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson
 Georganne Syler, Vice Chairperson
 Diane Howard
 Eric Becking

Staff:

Director Autumn Grim
 Assistant Director Natalie Govreau

Absent:

Nancy Johnson, Secretary

Agenda	Discussion	Tasks/Conclusion	Responsibility
<i>Call to order</i>	Dr. John Freeze, Chairperson, called the meeting to order at 12:01 p.m.		
<i>Approval of minutes</i>	A request for a motion to approve the minutes from the July 23, 2024 Board Meeting was made.	Georganne Syler made the motion, seconded by Diane Howard, motion passed.	Filed with the minutes
<i>Financial Report</i>	Director Autumn Grim presented the Accountants Fiscal Report for June 2024.		Filed with the minutes
<i>Ratification of Expenditures</i>	Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period June 1 – June 30, 2024. A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period June 1 – June 30, 2024.	Diane Howard made the motion, seconded by Georganne Syler, motion passed.	Filed with the minutes
<i>Monthly Services Report</i>	The monthly services report for June 2024 was reviewed.		
<i>Communicable Disease Report</i>	Director Autumn Grim presented the monthly communicable disease report.		
<i>Environmental Health Report</i>	Assistant Director Natalie Govreau presented the monthly environmental health report.		

Agenda	Discussion	Tasks/Conclusion	Responsibility
2024 Budget Revision	Director Autumn Grim presented the board with budget revision which was reviewed. A motion was made to accept the revision with the amount for Health Insurance listed to be reviewed and adjusted if correction to the amount was needed.	Georganne Syler made the motion, seconded by Diane Howard, motion passed.	
Care & Wellness Event Report	Director Autumn Grim provided the board with a list of the number of people served by different services provided at the event. This event has opened the door for continued partnership with Southside Farms and East Missouri Action Agency for future events. Discussion is being had and ideas are being considered for future events.		
Administrative Policies	The following policies were reviewed – Purpose 1.1 Mission/Vision/Values Statement, 1.2 Ten Essentials for Public Health, 1.3 Location and Service Area, 1.4 Purpose and Disclaimers, and 1.5 Core Functions of Public Health A motion was made to accept the policies as presented.	Georganne Syler made the motion, seconded by Eric Becking, motion passed.	
Public Comments	The Board received no comments from the public.		
Next Meeting	Next Board meeting is Tuesday, August 27 at 12:00 p.m. at the Cape County Public Health Center.		
Adjournment	There being no further business, a motion was made to adjourn.	Diane Howard made the motion, seconded by Eric Becking, motion passed.	
Meeting adjourned at: 12:52 p.m.			

Submitted by: Nancy Johnson
Nancy Johnson, Secretary – Treasurer
Cape Girardeau County Public Health Center
Board of Trustees

Date: 8-27-24