



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, March 28, 2023
4:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson
 Georganne Syler, Vice Chairperson
 William Lewis, Secretary
 Diane Howard
 Eric Becking

Staff:

Director, Jane Wernsman
 Assistant Director Autumn Grim

Absent:

Environmental Health
 Supervisor, Amy Morris

Agenda	Discussion	Tasks/Conclusion	Responsibility
<i>Call to order</i>	Dr. John Freeze, Chairperson, called the meeting to order at 4:00 p.m.		
<i>Approval of minutes</i>	A request for a motion to approve the minutes from the February 28, 2023 Board Meeting was made.	Billy Lewis made the motion, seconded by Georganne Syler, motion passed	Filed with the minutes
<i>Financial Report</i>	Director Jane Wernsman presented the Accountants Fiscal Report for February 2023.		Filed with the minutes
<i>Ratification of Expenditures</i>	Director Jane Wernsman presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period February 1 – February 28, 2023. A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period February 1 – February 28, 2023.	Diane Howard made the motion, seconded by Georganne Syler, motion passed	Filed with the minutes
<i>Monthly Services Report</i>	The monthly services report was reviewed.		
<i>Communicable Disease Report</i>	Assistant Director Autumn Grim presented the monthly communicable disease report.		
<i>Environmental Health Report</i>	Director Jane Wernsman presented the monthly environmental health report.		

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Administrative Policies	Director Jane Wernsman presented Emergency Response Services 18.1-18.4 for review. Approval of these policies was tabled until all could be combined into one Emergency Response Services policy with appropriate subsections.		
Renovations	<p>Director Jane Wernsman provided an update on the renovation project.</p> <p>A request for a motion to accept the proposal from HD Media for the Dual and Single data drops was made.</p> <p>A request for a motion to accept the proposal from HD Media for the Access Control hardware was made.</p>	<p>Georganne Syler made the motion, seconded by Billy Lewis, motion passed</p> <p>Georganne Syler made the motion, seconded by Eric Becking, motion passed.</p>	
Public Comments	The Board received comments from the public.		
Next Meeting	Next Board meeting is Tuesday, April 25th at 4:00 p.m. at the Cape County Public Health Center.		
Adjournment	There being no further business, a motion was made to adjourn.	Georganne Syler made the motion, seconded by Billy Lewis, motion passed.	
Meeting adjourned at: 5:00 p.m.			

Submitted by: _____

John Freese
Cape Girardeau County Public Health Center
Board of Trustees

Date: _____

4-25-2023